Tourist Guide Registration for Mpumalanga

Payment Method

- The registration fee of R240 must be paid directly into our bank account or can be paid in cash at our office.
- Account details are as follows:
  - **Account Holder:** MTPA
  - **Branch:** Standard Bank
  - **Branch Code:** 052852
  - **Cheque Account No.:** 032 895968
- The following reference must be used on deposit slips
  - **New Registration** : TGR – name & surname of guide
  - **Renewal of Registration** : TGR – MP ______ (guides registration no.)
  - **Replacement Badge** : Badge MP ______ (guides registration no.)
- Proof of payment must be attached to the registration forms or faxed to 086 603 6766.

Requirements *(All copies of original documents must be certified)*

- **Original registration form** (no faxed or scanned copy will be accepted).
- **Certified copy of Assessment letter(s)** stating competent sites and areas.
- **Certified copy of back and front of THETA/CATHSSETA certificate.**
- **R240.00** or proof of payment into our account.
- **ID photos** - (4) for a new registration. (2) ID photos for renewal.
- **Certified copy of valid first aid certificate** (we do not accept a letter, only the certificate!). If your first aid certificate expires soon after registration / renewal, a temporary card will be issued that will be valid for the same period as the first aid certificate. Only once a new certificate is submitted will a permanent card be issued.
- **Certified copy of ID document** for SA CITIZENS.
- **Certified copy of Passport, work permit or permanent residence permit** for foreigners or NON SA CITIZENS.
  - If a **work permit** is submitted it must state the following: Joe Blogs is employed as a tourist guide by company ABC.
- **Certified copy of Drivers license and (PDP) public driving permit.**
- Any other certificates related to tourist guiding including speciality courses.
- Tourist Guide Cards are no longer issued on the day of registration. All registrations and renewals are checked and approved by the Provincial Registrar which could take up to 3 days.

*NB: Please note that we could ask to see original certificates and documents for verification even if certified copies have been submitted.*

If you registration is posted to us please include a self addressed and stamped envelope to enable us to send your card back to you

For more information please contact:

The Office of the Tourist Guide Registrar: **Musa Mahlangu, Danisile Lusiba or Justine Hoggan** at MTPA (Mpumalanga Tourism & Parks Agency)
Halls Gateway on the N4, Mataffin
Block B
P/Bag X11338
Nelspruit
1200

Registrar: Musa Mahlangu  Tel (013) 759 5487  
E-mail: musa@mtpa.co.za

Registration Officer: Danisile Lusiba  Tel (013) 759 5479  
Fax 086 542 9182  
E-mail: moya@mtpa.co.za

Registration Officer: Justine Hoggan  Tel (013) 759 5477  
Fax 086 603 6766  
E-mail: justine@mtpa.co.za